**GREAT LAKES THRIVING COMMUNITIES GRANTMAKING PROGRAM**  
*Regional Community Advisory Committee – Application Preview Worksheet and Online Portal Tips*

This document is intended to help you get ready to submit an application to serve on the Regional Community Advisory Committee of the Great Lakes Environmental Justice Thriving Communities Grantmaking program. It offers tips on using our online application portal and a preview of the application questions.

**APPLICATION PREVIEW**

**Application Form: Great Lakes Regional Community Advisory Committee, Environmental Justice Thriving Communities Grantmaking Program**

Please complete this online form by June 7, 2024 to apply to serve on the Great Lakes Regional Community Advisory Committee of the Environmental Justice Thriving Communities Grantmaking program.

You will be asked to answer a series of short-answer questions that will take about 15 minutes.

Please note that this application is not a guarantee that you will be selected. Also, submitting this form does not obligate you to join the RAC if you are invited to do so. Once you submit the application, a Minneapolis Foundation staff member will reach out within 2-4 weeks to schedule a call so you can learn more about the program and we can learn more about you. Final decisions will be made by June 30, 2024.

**Translation services are available.** If you would like help translating this application, want to nominate someone other than yourself for the RAC, would like to request more time to submit your application, or have any other questions, please contact Jumana Vasi, Thriving Communities Grantmaker Program Director, at [jvasi@mplsfoundation.org](mailto:jvasi@mplsfoundation.org) or (612) 643-9717.

For more about the Environmental Justice Thriving Communities Grantmaking Program RAC, please visit <https://www.minneapolisfoundation.org/stories/climate/apply-to-serve-on-our-regional-advisory-committee/>

**Applicant Contact Information:**

First Name, Last Name, Email, Phone Number

**Tell Us About Yourself:**

1. Are you affiliated with a Tribe? Yes/No
   * If yes, is your Tribe federally recognized? Yes/No/Unsure
2. Where are you based? All RAC members must be currently living in [Region 5](https://www.epa.gov/aboutepa/epa-region-5). Please select one:
   * IL
   * IN
   * MI
   * MN
   * OH
   * WI
3. What community-based, environmental, or environmental justice organization(s) are you are affiliated with, if any? Please specify your role in that organization (e.g., board member, staff member, consultant, other).
4. We seek RAC members with a range of expertise, including the following areas listed below. Please select up to three choices that best reflect your areas of knowledge and experience.
   * Asthma and other public health issues that are exacerbated by indoor and outdoor environmental conditions
   * Fenceline air quality, water quality, industrial effluent discharges, illegal dumping
   * Lead and asbestos contamination, pesticides, and other toxic substances
   * Healthy homes that are energy/water use efficient and not subject to indoor air pollution
   * Improving food access to reduce vehicle miles traveled
   * Stormwater and green infrastructure
   * Emergency preparedness and disaster resiliency
   * Promoting occupations that reduce greenhouse gasses and other air pollutants
   * Other (please specify)
5. We are seeking individuals living in Tribal, Indigenous, urban, rural, and remote communities, especially disadvantaged populations that have been systematically denied a full opportunity to participation in aspects of economic, social, and civic life. In addition, we seek to build a committee that reflects a diversity of races, ethnicities, LGBTQIA+ identities, backgrounds, ages, experiences, and abilities. Please briefly explain which community perspectives you could bring to the RAC (3-5 sentences).
6. Please briefly explain how you are supporting environmental justice in your community(ies).
7. Regional Advisory Committee members will be tasked with recommending grants. The EPA requires that we follow their strict Conflict of Interest policies. If selected to serve on the RAC, please check that you understand and agree that:
   * Any organization that you have a formal affiliation with (as a staff member, board member, or consultant) will NOT be able to apply for a grant through the Great Lakes Environmental Justice Thriving Communities grant program. Eligible organizations may still apply for funding through one of the program’s National Grantmakers (the Research Triangle Institute, which covers EPA Regions 4-7).
   * You will be transparent about all potential and actual conflicts of interest and note them on the Conflict of Interest form that you will be asked to sign. You agree to update the Conflict of Interest information as your affiliations change.
8. Please share any further details, links (e.g., LinkedIn profile), or documents that you would like to add to your application. (Optional)

**TIPS ON USING OUR APPLICATION PORTAL**

**How do I submit an application?**

First, you will need to create an account in our online portal, [SurveyMonkey Apply](https://mplsfoundation.smapply.org/prog/environmental_justice_thriving_communities_grantmaking_program_-_great_lakes_regional_community_advisory_committee_/). To register for an account, go to the online portal and click the green button in the top-right corner that says “Register.” Enter your first name, last name, and email address, and create a password. You will then need to verify your new account by email. If you don’t see a verification email, please check your spam folder.

**How do I download a copy of my application?**

Go to the top-right corner and click on the three dots, then select “download.”

If you have already submitted your application and would like to review it again, log in to the portal and select your application under “Your tasks.” Please note that your application cannot be modified or changed after you have submitted it. Click on the three dots in the top-right corner and select “download.”

**How do I know you received my application?**

After you submit your application, you will receive a confirmation email. If your application has been submitted, you will see a green checkmark next to the word “Submitted” in SurveyMonkey Apply. If the submit button is still green, you haven’t submitted your application. Please log in to the portal to ensure that you have completed all questions and uploaded all required documents, then click the submit button.